

Maharaja Ranjit Singh Punjab Technical University, Bathinda

Name of Work:		Purchase of Stationary Items	
Sr. No.	Description of Item	Qty.	Unit
1	Black Board Duster (Omega 1561/any reputed make)	500	Pc
2	CD (RW, Normal) With Cover (Any reputed make)	200	Pc
3	DVD With DVD Cover (Any reputed make)	200	Pc
4	Carbon Papers (korse, any reputed make)	20	Box/Pkt.
5	Cello Tape 1" (Any reputed make)	100	Pc
6	Cello Tape 2" (Any reputed make)	100	Pc
7	Cello Tape 2" (Brown) (Any reputed make)	50	Pc
8	Chalk (Dustless) (100 Pc Per Box) Taj Mahal, Korse, Apsra	500	Box
9	Cloth Duster (Good quality)	500	Pc
10	Computer Paper A-4 size (good quality)	10	Ream/pkt.
11	Duplicating Papers (good quality)	10	Ream
12	Envelope Size. A-4 (Yellow) Taj Mahal, any reputed make	500	Pc
13	Envelope Size. A-3 (Yellow) Taj Mahal, any reputed make	500	Pc
14	Envelope Size 10"x4" (White) Taj Mahal, any reputed make	3000	Pc
15	Flapper (good quality)	1500	Pc
16	Gum Bottle 150 ml (Camal, korse any reputed make)	50	Pc
17	Gum Bottle 700 ml (Camal, korse , any reputed make)	50	Pc
18	Bucket Plastic/ Dust Bin (10 Ltrs) (good quality)	50	Pc
19	Paper Clip (Globe, Bell, Oddy)	100	Box/Pkt.
20	Paper Pins (Globe, Bell, Oddy)	100	Box/Pkt
21	Calculator (MJ-150D Three Way Power) (Casio, Citizen, any reputed make)	20	Pc
22	Ruled Register 32 Sheets (Jindal, Hindustan, gold star)	125	Pc
23	Ruled Register 64 Sheets (Jindal, Hidustan, gold star)	125	Pc
24	Stapler Pins (Big) (Kangaroo, any reputed make)	50	Box/pkt
25	Stapler Pins (Small) (Kangaroo, any reputed make)	200	Box/pkt
26	Steno Note Book (Jindal, any reputed make)	100	Pc
27	Tag Large 9x36 (good quality)	150	Bundle
28	Tag Small (good quality)	500	Bundle
29	Typing Paper (Warahpur, any reputed make)	20	Ream
30	White Fluid (Korse, any reputed make)	100	Pc
31	Marker Permanent Black (Oddy, camlin, luxer)	50	Pc
32	White Board Marker (Oddy, Camlin, Luxer)	50	Pc
33	High Lighter Color (Luxer, any reputed make)	50	Pc

34	Ball Pen Red (Butter Flow) (Cello, super, Glide)	200	Pc
35	Ball Pen Blue (Butter Flow) (Cello, super, Glide)	300	Pc
36	Ball Pen Black (Butter Flow) (Cello, Super, Glide)	100	Pc

37	Pencils (Camel, Natraj, any reputed make)	250	Pc
38	Scales 12" (Plastic) (Natraj, Taj, any reputed make)	50	Pc
39	Scales 12" (Steel) (Natraj, Taj, any reputed make)	50	Pc
40	Dispatch Register (Jindal, any reputed make)	25	Pc
41	Dak Received Register (Jindal, any reputed make)	25	Pc
42	Stapler (Big) (Kangaroo, any reputed make)	20	Pc
43	Stapler (Small) (Kangaroo, any reputed make)	30	Pc
44	Cutter (Big) (any reputed make)	20	Pc
45	Cutter (Small) (any reputed make)	20	Pc
46	Punching Machine (Big) (Kangaroo, any reputed make)	20	Pc
47	Punching Machine (Small) (Kangaroo, any reputed make)	30	Pc
48	Notice Board Pins / Drying Pin (Mini 100 Pc Per PKT /Box) (any reputed make)	100	PKT/ Box
49	Paper Weight (Glass) (any reputed make)	50	Pc
50	Stamp Pad (Blue) Plastic (any reputed make)	50	Pc
51	Stamp Pad (Red) Plastic (any reputed make)	10	Pc
52	Stamp Pad Ink (250 ml) (Blue 40 Pc) (Red 10) (Camel, any reputed make)	50	Pc
53	Index File Cover (Jindal, SSC, Sweety)	600	Pc
54	Pen Drive 16 GB (HP, kingstone, kingfisher)	30	Pc
55	Pen Drive 32 GB (HP, Kingstone, kingfisher)	20	Pc
56	Dak Pad (Jindal, any reputed make)	50	Pc
57	Fevistick (Big) (Korse, any reputed make)	30	Pc
58	Fevistick (Small) (Korse, any reputed make)	50	Pc
59	Fevicole Bottle (500 ml/ 750 ml) (elephant, any reputed make)	25	Pc
60	Note Pad / Rough Pad Lining (Small) (Jindal, Sweety, any reputed make)	100	Pc
61	Note Pad / Rough Pad Lining (Big) (Jindal, Sweety, any reputed make)	50	Pc
62	Flags Sticker (Four Colors)	100	PKt
63	Soaps (Small) (Lux, Taj, Lifebuy)	150	Pc

